Managing institution-specific procedures

1 Log in using a 'Member' access

2 Click on the institution's name in the top left-hand corner to access the institution's 'Dashboard'

3 Click on the "Institution procedures" tab

4 Click on
   a. The title of the procedure to view it
   b. ''Edit procedure" to open the 'Procedure' page directly in 'Edit' mode
   c. ''Delete procedure" to eliminate the procedure directly
      *** WARNING: THIS ACTION IS IRREVERSIBLE ***