Retrieving viewing statistics

Technical Manager

1 Log in using a 'Member' access

2 Click on the institution's name in the top left-hand corner to access the institution's 'Dashboard'

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3 Click on the "Visit history" tab
- The viewing statistics will be displayed on the screen

| Visit history | Managers | Institution procedures | Installations | Connection keys | Custom procedures | Blocked procedures | Members |

4 Fill in the desired filter fields, then click on "Filter"

5 Click on the "CSV" button at the bottom of the table to export the data in Excel format

CSV ⬅

- The following window will appear

✓ Export completed. Click here to download the file if the download does not start automatically.

6 Click on "Click here to download file"

7 Save file to desired location on device