

## Searching for an OCM

In order to avoid advertising and to reduce repetitiveness, the OCMs include:

- **generic names;**
- **global categories.**

*In the examples presented in this guide, we are looking for information regarding medication by metered-dose inhaler.*

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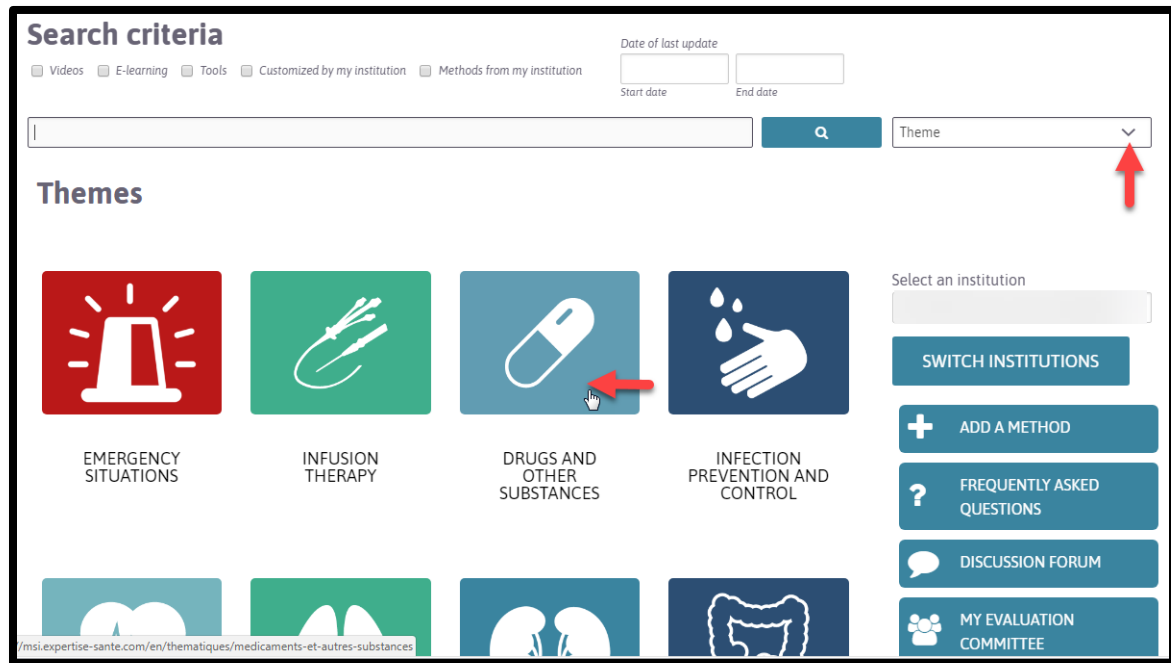
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# Searching for an OCM

## BASIC SEARCH

### OPTION 1: SEARCHING BY THEMES

1. Click on the icon of the theme related to the method you are looking for or select it from the drop-down menu.



**Search criteria**

Videos  E-learning  Tools  Customized by my institution  Methods from my institution

Date of last update:  Start date:  End date:

Theme:

**Themes**

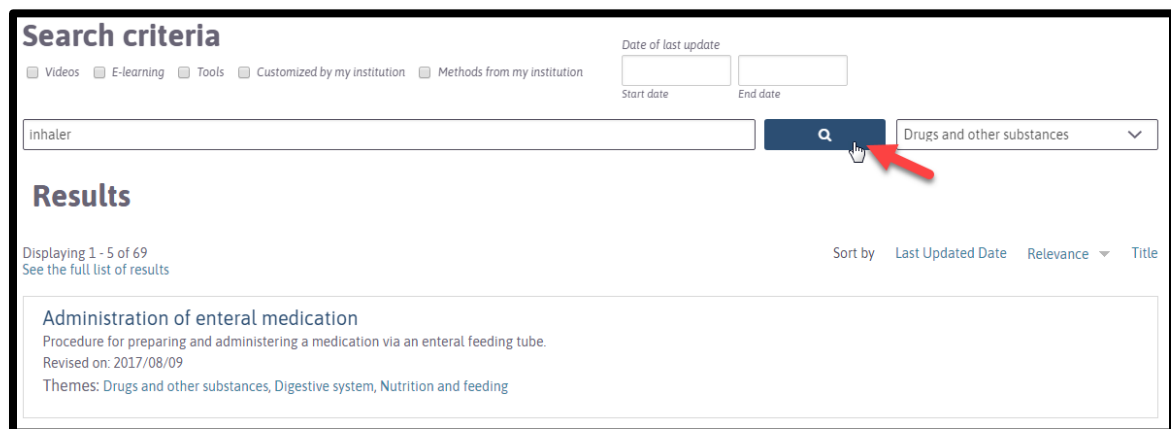
EMERGENCY SITUATIONS    INFUSION THERAPY    DRUGS AND OTHER SUBSTANCES    INFECTION PREVENTION AND CONTROL

Select an institution:

[/msi.expertise-sante.com/en/thematiques/medicaments-et-autres-substances](https://msi.expertise-sante.com/en/thematiques/medicaments-et-autres-substances)

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2. The list of OCMs related to this theme will open. Browse the list, sort the results (see ADVANCE SEARCH on page 4) or click in the search bar and enter on or more keywords.



**Search criteria**

Videos  E-learning  Tools  Customized by my institution  Methods from my institution

Date of last update:  Start date:  End date:

inhaler  Drugs and other substances

**Results**

Displaying 1 - 5 of 69  
See the full list of results

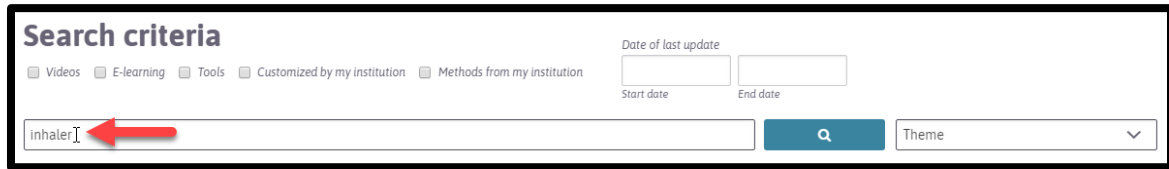
Sort by: Last Updated Date    Relevance    Title

**Administration of enteral medication**  
Procedure for preparing and administering a medication via an enteral feeding tube.  
Revised on: 2017/08/09  
Themes: Drugs and other substances, Digestive system, Nutrition and feeding

# Searching for an OCM

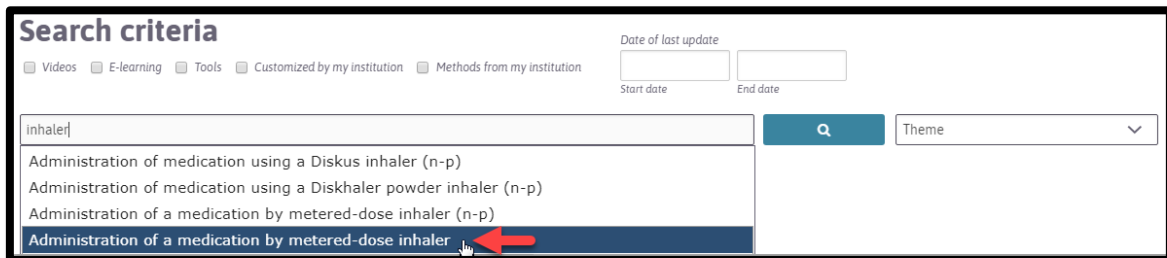
## OPTION 2: SEARCHING BY KEY WORDS

1. Click in the search bar and enter one or more key word.



The screenshot shows a search interface titled "Search criteria". It includes several filter checkboxes: Videos, E-learning, Tools, Customized by my institution, and Methods from my institution. There are also date input fields for "Date of last update", "Start date", and "End date". A search bar contains the text "inhaler" with a red arrow pointing to it. To the right of the search bar is a magnifying glass icon and a "Theme" dropdown menu.

- a. If a drop-down list appears below the search bar, browse this list.
  - i. If the desired OCM is in the list, click on the title to open and consult it.



This screenshot shows the search results for the keyword "inhaler". The search bar contains "inhaler|". Below the search bar, a dropdown list displays four results:

- Administration of medication using a Diskus inhaler (n-p)
- Administration of medication using a Diskhaler powder inhaler (n-p)
- Administration of a medication by metered-dose inhaler (n-p)
- Administration of a medication by metered-dose inhaler (n-p)

A red arrow points to the last result, "Administration of a medication by metered-dose inhaler".

- ii. If the desired OCM is not in the drop-down list :
  - modify the key word(s);
  - click on the magnifying glass or select the related theme from the drop-down menu to start a search.



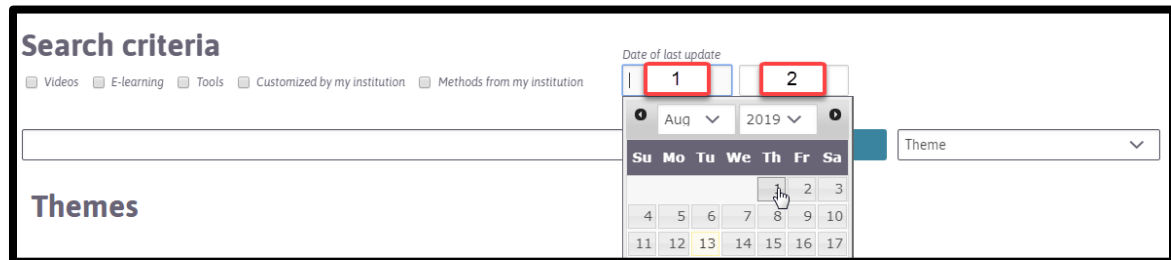
This screenshot shows the search interface with the search bar containing "inhaler". A red arrow points to the magnifying glass icon on the search button, indicating the next step in the process.

2. A list of OCM's containing that or those key words will open. Browse the list to find the care method that you are looking for or perform an ADVANCED SEARCH (see page 4).

# Searching for an OCM

## OPTION 3: SEARCHING BY LAST UPDATED DATE

1. To display only updated OCM's for a certain period, select a start date and an end date in the search engine on the home page.



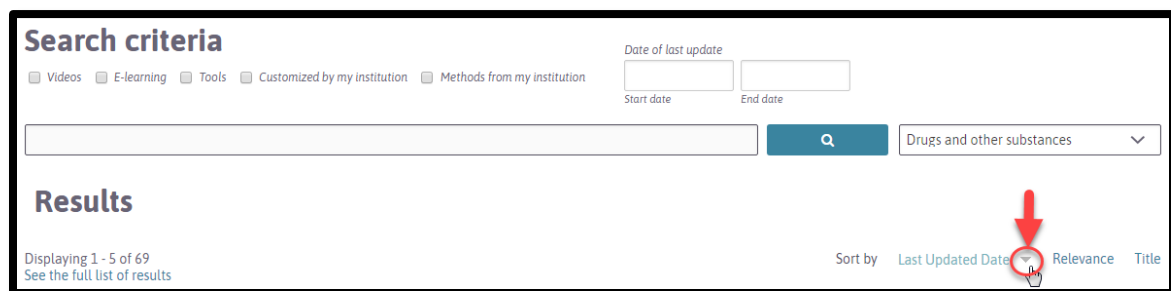
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2. Browse the list to find the desired care method or perform an ADVANCED RESEARCH (see below).

## ADVANCED SEARCH

### OPTION 1: SORTING RESULTS BY LAST UPDATED DATE

1. In the results list, click on the “last updated date”.
2. Click the grey arrow that appears to the right of “Last Updated Date” to display the results from most recent to oldest OR from oldest to most recent.





## Searching for an OCM

- a. The tools can be found in the “Tools” section on the right side of the screen.
- b. The videos and e-learning capsules can be found in the text contained in the tabs.

### OPTION 5: SEARCHING THE CONTENT OF MY INSTITUTION

1. In the search engine, select « Customized by my institution” to display the list of OCM’s for whose content has been customized by the institution or “Methods from my institution” to display the list of OCM’s written by the institution.



**Search criteria**

Videos  E-learning  Tools  Customized by my institution  Methods from my institution

Date of last update:

Start date:  End date:

Theme

2. Click on the OCM’s title to consult it.
  - a. Note: The customisations are displayed in a blue-green box in the text contained in the tabs or in the “Tools” section.